



American Association on Intellectual and Developmental Disabilities

REGISTRATION FORM
2008 East Coast Supports Intensity Scale Training Orientation Workshop
November 5 – November 7, 2008
Registration deadline: October 27, 2008

Please fax completed form to 301-206-9789 or register over the phone at 301-604-1340.
If faxing, please call the telephone number above to confirm the status of your registration.
Each participant must complete a separate registration form.

Attendee Information:

Name: Title:

Company:

Address:

City, State, Zip:

Phone: Email:

Emergency Contact:

Registration Fees:

Registration fee: \$ (\$498 per person. No group discounts)

Training Materials: \$ (\$57.00 for one SIS Users' Manual. One copy required per person. Additional AAIDD member discount does not apply. Discounted price of \$57 per Manual does not apply if purchased through the AAIDD online bookstore. Purchase via phone at 301-604-1340 or fax order to 301-206-9789.)

Shipping fees: \$ (See Matrix below)

Total due: \$

Payment Method (Check one):

Master card Visa

Check

Checks must be drawn on a U.S. bank to: AAIDD Publications, Bright Key Inc., P.O. Box 25, Annapolis Junction, MD 20701-0025. Checks must be received by October 31st, 2008.

Government purchase orders accepted.

Credit Card Information

Credit Card Number:

Expiration Date:

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Cardholder Name (Please print):

Cardholder address:

Cardholder signature:

Registration Cancellation Policy

All cancellations must be in writing. Cancellation of registrants received before October 31st, 2008 will be charged a fee of \$75.00 per attendee. Cancellations received after October 31st, 2008, will forfeit the registration fee. You may send a substitute in your place without a penalty. No refunds will be made for no-shows. Please note that AAIDD is not responsible for canceling your hotel reservations. For canceling your hotel reservations, please call the hotel directly. If you have made lodging arrangements at the Maritime Institute of Graduate Studies, you can call 1-866-629-3196 to cancel your reservations or go to www.mitags.com for more details.

Special needs

Please indicate here if you have any special accommodations requests during the training only. All room and lodging specific requests should be directed to the Maritime Institute of Technology at 1-866-629-3196.

Shipping information:

UPS Ground shipping rates

Up to \$50 - \$10
\$51-\$100 - \$15
\$101-\$200 - \$20
\$201-\$300 - \$25
\$301-\$400 - \$30
\$401- \$500 - \$35
\$501-\$600 - \$40

Pricing above \$600 goes up by increments of \$10 per \$100.

*All domestic shipments are sent UPS Ground unless otherwise specified.

Rush Orders

UPS 2nd day air = UPS ground charges per table above + \$15 for shipping costs + \$15 rush fee

UPS next day air = UPS ground charges per table below + \$25 for shipping costs + \$15 rush fee

International shipments

USPS International Air (most cost-effective option)

For orders up to \$300 20% Total Product Cost

For orders \$301 & above 15% Total Product Cost

International air delivery takes approximately up to 4-10 business days.

Rush Orders

International Rush orders can be sent via UPS or DHL. Costs depend on weight of package. All Rush orders have to be placed by 12 noon Eastern Standard Time and orders will be shipped the same day.

To place an international Rush order, call 1+ 301-604-1340 or email aaidd@brightkey.net to enquire about shipping options. We recommend that you do not place a credit card order via email. Please use phone, fax, or mail instead.

*All Rush orders will be charged a fee of \$15

*Please note that UPS does not ship to P.O. Boxes.

*Please note that Rush orders cannot be made available through the online bookstore. All international Rush orders have to be placed over the phone, mail, or fax.

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